

**THE SPECIALTY BOARD
PHILIPPINE PEDIATRIC SOCIETY, INC.
CHECKLIST FOR APPLICANTS TO THE PPS SB CERTIFYING EXAMINATIONS**

CHECKLIST FOR ORAL EXAMINATION

Name of Applicant _____

Evaluating Board Member _____

Date _____

1. Duly accomplished application forms (fill in ALL entries)
2. Recent (within the last 6 months) 2 x 2 colored pictures with white background (3)
3. Current PRC card (photocopy)
4. Copy of PPS Letter that the applicant passed the Written Examination (photocopy)
Note: Please do not leave original supporting documents with the PPS.
5. Letter of intent addressed to the PPS President
6. Letters of recommendation (3)
Note: The letters must attest to the applicant's good moral & professional conduct, & location of pediatric practice. They must be composed by the recommending fellows themselves & not by the applicants.
 - 6.1. Applicants with hospital base:
 1. NCR: from the department chair & 2 PPS Fellows in good standing.
 2. Non-NCR: from the department chair, chapter president & 2 PPS Fellows in good standing.
 - 6.2. Applicants without hospital base:
 1. NCR: from 3 PPS Fellows in good standing from the area of practice.
 2. Non-NCR: from the chapter president & 2 PPS Fellows in good standing from the area of practice.
7. If the applicant has changed names, submit a copy of the marriage contract or any relevant supporting document. (certified true copy)
8. Any one (1) of the following:
 - 8.1. Pediatric practice (after completion of 3 year residency training program)
 - i. Graduate of Levels I, II & III programs – 2 years
 - ii. Chief resident of Level III programs and graduates of level IV programs – 1 year
 - 8.2. Chief residents of Level IV programs
 - 8.3. Two years of fellowship training in a subspecialty accredited by the respective subspecialty board
 - 8.4. Master's degree related to Pediatrics
 - 8.5. Full time faculty in Pediatrics for at least 2 years in a recognized medical school
9. Certificates of attendance with CPD units: minimum of 25 units per year
Note: An active faculty in Pediatrics in a recognized medical school should submit a certification from the medical school signed by the Dean.
10. Certificates of Attendance to PPS Annual Convention earning at least 60 units per convention
For Chief Residents of level IV programs, CPD units required only if oral exam is to be taken more than 1 year after graduating from residency.
11. *A candidate may take the oral examination for three (3) times. Those with three (3) failures shall be required to take the written examination again.*
12. Non -refundable examination fee upon submission of the application.