

**THE SPECIALTY BOARD
PHILIPPINE PEDIATRIC SOCIETY, INC.
CHECKLIST FOR APPLICANTS RECLASSIFICATION:**

Name of Applicant _____
Evaluating Board Member _____
Date _____

REQUIREMENTS FOR RECLASSIFICATION TO FELLOW

1. Duly accomplished application forms (fill in ALL entries)
2. Recent (within the last 6 months) 2 x 2 colored pictures with white background (3)
3. Current PRC card (photocopy)
4. Certificate as DIPLOMATE (photocopy)
5. Certificate of post-residency training, if any
Note: Please do not leave original supporting documents with the PPS.

6. Letter of intent addressed to the President
7. Letters of recommendation (3 letters)
Note: The letters must attest to the applicant's good moral & professional conduct, & location of pediatric practice. They must be composed by the recommending fellows themselves & not by the applicants.
 - 7.1. Applicants with hospital base:
 - i. NCR: from the department chair & 2 PPS Fellows in good standing.
 - ii. Non-NCR: from the chapter president & 2 PPS Fellows in good standing.
 - 7.2. Applicants without hospital base:
 - i. NCR: from 3 PPS fellows in good standing from the area of practice.
 - ii. Non-NCR: from the chapter president & 2 PPS fellows in good standing from the area of practice.
8. If the applicant has changed names, submit a copy of the marriage contract or any relevant supporting document. (certified true copy)
9. Any of the following:
 - 9.1. Six (6) years as DIPLOMATE in good standing to be certified by the PPS Board Secretary.
 - 9.2. Three (3) years as DIPLOMATE IN GOOD STANDING **AND** SUBMIT RESEARCH PAPER AS PRINCIPAL AUTHOR completed AFTER certification as Diplomate with any of the following:
 - i. approved by the PPS Committee on Research Forum & Workshop (attach approval letter),
 - ii. presented in the PPS Convention, or
 - iii. published (submit full journal article).
10. Certificates of attendance with CPD units: minimum of 25 units per year in the last six (6) years.
11. Certificate of attendance to PPS Convention, earning at least 60 units per convention in the last six (6) years
Note: An active faculty in Pediatrics in a recognized medical school should submit a certification from the medical school signed by the Dean.
12. Non-refundable processing fee upon submission of the application