

Philippine Pediatric Society  
SPECIALTY BOARD

**DOCUMENTARY REQUIREMENTS FOR WRITTEN AND ORAL EXAMINATIONS**

Documents to be submitted (arranged chronologically):

01. Duly accomplished application form (PPS SB FORM 2021-3) available at the PPS website
02. Three (3) recent (within the last 6 months) 2 x 2 pictures with white background)
03. Diploma from a recognized medical school (certified true copy)
04. PRC Board of Medicine certificate of licensure (certified true copy)
05. Current PRC card (photocopy)
06. Diploma from a PPS-accredited residency training program (certified true copy)
07. Letter of intent addressed to the President
08. Letters of recommendation – must attest to the applicant’s good moral and professional conduct. The letters should be written by the recommending Fellows and not the applicant.
  - Hospital-based
    - NCR: from the Department Chair and two (2) Fellows in good standing
    - Non-NCR: from the Chapter President, Department Chair, and a Fellow in good standing
  - Non-hospital based
    - NCR: three (3) Fellows in good standing
    - Non-NCR: from the Chapter President and two (2) Fellows in good standing
09. Marriage contract or any relevant supporting document if the applicant has changed names (certified true copy)
10. Research paper
  - One (1) published research paper as primary author (1 photocopy of published full research)
  - Two (2) published research papers as co-author (1 photocopy each of published full researches)
  - One (1) unpublished research paper as primary author approved by the PPS Committee on Research Forum and Workshop within (letter of approval)
  - One (1) research paper as primary author presented in the PPS Annual Convention or any recognized local or international convention (photocopy of certificate of presentation)
11. Any of the following conditions:
  - Pediatric practice (after completion of residency training)
    - Graduates of Levels I, II, and III programs – 2 years
    - Chief residents (4<sup>TH</sup> year) of Level III programs and graduates of Level IV programs – 1 year
  - Chief residents (4<sup>TH</sup> year) of Level IV programs
  - Two (2) years of fellowship training in a subspecialty accredited by their respective subspecialty societies
  - Masteral degree related to Pediatrics
  - Active faculty (at least an assistant professor) in Pediatrics for at least three (3) years in a recognized medical school upon submission of a certificate signed by the Dean of the medical school
12. Certificates of attendance to the PPS Annual Convention with at least sixty (60) units per year (scanned copies of certificates arranged chronologically)
  - If photocopies are submitted, the applicant must present the original certificates.
13. Certificates of attendance to PPS-accredited conferences with at least 25 units per year (scanned copies of certificates arranged chronologically)
  - If photocopies are submitted, the applicant must present the original certificates.
14. Non-refundable examination fee upon submission of the application