

Philippine Pediatric Society
SPECIALTY BOARD

CHECKLIST OF DOCUMENTARY REQUIREMENTS FOR ORAL EXAMINATIONS

Documents to be submitted (arranged chronologically):

- 01. Duly accomplished application form (PPS SB FORM 2024-2) available at the PPS website
- 02. Three (3) recent (within the last 6 months) 2 x 2 pictures with white background
- 03. Diploma from a recognized medical school (certified true copy)
- 04. PRC Board of Medicine certificate of licensure (certified true copy)
- 05. Current PRC card (photocopy)
- 06. Diploma from a PPS-accredited residency training program (certified true copy)
- 07. Marriage contract or any relevant supporting document if the applicant has changed names (certified true copy)
- 08. Letter of intent addressed to the President
- 09. Certification from the PPS of passing the written examination within the last 2 years (submit a scanned copy)
- 10. Three (3) letters of recommendation attesting to his / her good moral and professional conduct. The letters should be written by the recommending Fellows and not the applicant.
 - 10.1. Department Chair
 - 10.2. Two (2) Fellows in good standing
- 11. Certificates of attendance with CPD units, at least twenty-five (25) units per year from PPS-accredited conferences, if the examination will be taken more than a year after graduation from residency (scanned copies of certificates arranged chronologically; if photocopies are submitted, the applicant must present the original certificates)
- 12. Certification from the Dean of a recognized medical school if an active faculty (at least an Assistant Professor) in Pediatrics for at least three (3) years
- 13. Non-refundable examination fee upon submission of the application
- 14. Written explanation for any deficiency in the requirements (if applicable)