

Philippine Pediatric Society
SPECIALTY BOARD

**CHECKLIST OF DOCUMENTARY REQUIREMENTS FOR WRITTEN AND ORAL
EXAMINATIONS**

Documents to be submitted (arranged chronologically):

- 01. Duly accomplished application form (PPS SB FORM 2024-3) available at the PPS website
 - 02. Three (3) recent (within the last 6 months) 2 x 2 pictures with white background
 - 03. Diploma from a recognized medical school (certified true copy)
 - 04. PRC Board of Medicine certificate of licensure (certified true copy)
 - 05. Current PRC card (photocopy)
 - 06. Diploma from a PPS-accredited residency training program (certified true copy)
- OR
- Certificate of completion of residency training, indicating the inclusive dates of training and the title of the completed and approved research paper, signed by the Department Chair and the Medical Director (A copy of the research paper need not be submitted with the application.)
 - 07. Letter of intent addressed to the President
 - 08. Three (3) letters of recommendation attesting to his / her good moral and professional conduct. The letters should be written by the recommending Fellows and not the applicant.
 - 08.1. Department Chair
 - 08.2. Two (2) Fellows in good standing
 - 09. Marriage contract or any relevant supporting document if the applicant has changed names (certified true copy)
 - 10. Certificates of attendance with CPD units, at least twenty-five (25) units per year from PPS-accredited conferences, if the examination will be taken more than a year after graduation from residency (scanned copies of certificates arranged chronologically; if photocopies are submitted, the applicant must present the original certificates)
 - 11. Non-refundable examination fee upon submission of the application
 - 12. Written explanation for any deficiency in the requirements (if applicable)